



Monthly Payment Schedule 19 - 20

Approved timesheets and supporting documentation are to be submitted by 12noon on the timesheet due date. Timesheets and supporting documentation submitted after this time will not be paid on the allocated date.

Payroll Month	Timesheet due to PayMe 12.00 Noon	Payment Due
01 - 31 July 2019	Thursday, 01 August	Wednesday, 07 August
01 - 31 August 2019	Monday, 02 September	Friday, 06 September
01- 30 September 2019	Tuesday, 01 October	Friday, 04 October
01 – 31 October 2019	Friday, 01 November	Wednesday, 07 November
01- 30 November 2019	Monday, 02 December	Friday, 06 December
01 – 31 December 2019	Thursday, 02 January 2020 ¹	Wednesday, 08 January 2020
01 – 31 January 2020	Monday, 03 February	Friday, 07 February
01 – 28 February 2020	Monday, 02 March	Friday, 06 March
01 – 31 March 2020	Wednesday, 01 April	Tuesday, 07 April
01 – 30 April 2020	Friday, 01 May	Thursday, 07 May
01 – 31 May 2020	Tuesday, 02 June	Monday, 08 June
01 – 30 June 2020	Wednesday, 01 July	Tuesday, 07 July

Please provide supporting documentation to timesheets@payme.com.au by the due date below for each month.

¹ 1st January 2020 – New Year's Day Public Holiday (all)

² 1st June 2020 – Reconciliation Day (ACT)